

**WE'RE
RECRUITING!**

BOARD OF DIRECTORS

INNOVATE KINGSTON



ABOUT IK

Founded in 2015 by seven independent entrepreneurs, Innovate Kingston is a not-for-profit organization aimed at building a community-wide ecosystem that supports startups in the tech sector. We work with like-minded partners, organizations, + individuals to foster relationships that will empower high-growth startups to achieve success in Kingston, + beyond.

EXPECTATIONS OF THE BOARD AS A WHOLE

As the highest leadership body of Innovate Kingston, + to satisfy its fiduciary duties, the board is responsible for:

- Continuing the mission, + purposes of the organization
- Strategic, + organizational planning
- Ensuring strong fiduciary oversight, + financial management
- Fundraising, + resource development
- Approving, monitoring programs, services, + strategic plans
- Enhancing iK's public image
- Assessing its own performance as the governing body of iK



CHAMPION. CONNECT. INSPIRE.

EXPECTATIONS OF INDIVIDUAL BOARD MEMBERS

- Know, + practice iK's mission, + core values
- Read, + understand iK's financial statements
- Serve as active advocates, + ambassadors for the organization
- Fully engage in identifying, securing the financial resources, + partnerships necessary for iK to advance its mission
- Leverage connections, networks, resources to develop collective action to fully achieve iK's mission, + core values
- Help identify connections, sources that can benefit iK's sponsorship, + reputational standing
- Prepare for, attend, + conscientiously participate in board meetings
- Participate fully in the iK-ecosystem through Membership opportunities, community Slack channel, + attendance at regular events

Core values

THINK EPIC

BRING JOY

WE ARE ONE

PREACH IT

WHATEVER IT TAKES

PAY-IT-FORWARD

BOARD MEMBERS ARE ALSO RESPONSIBLE FOR

- Following iK's bylaws, policies, + board resolutions
- Agree to, + adhere to iK's conflict-of-interest disclosure, confidentiality statement, non-disclosure agreement, + referral policy, as well as disclosing personal conflicts before meetings, + actual conflicts during meetings

APPLICATION PROCESS

- Applicants should submit their CV + letter of interest outlining: relevant experience, why they are interested in iK, contributions you feel you can make that align with iK's goals, mission, + core values
- Applications should be submitted to info@innovatekingston.ca, include subject line "Board of Directors Application". Submission deadline: **August 17th, 2018**